

Documents for your internship

If you are doing an internship, your employer will in most cases, need these documents:

Documents	Where you get it
Certificate of enrolment	Primuss portal of the Hof University (https://www1.primuss.de/cgi/Sesam/sesam.pl?FH=fhh)
Tax card / tax number	Finanzamt Hof (tax office) Ernst-Reuter-Straße 60 95030 Hof Tel.: 09281/929-0
Confirmation of health insurance	By your health insurance company (e.g.: AOK Ernst-Reuter-Straße 117 95030 Hof Tel.: 09281 602-0)
Social Security Number	By your health insurance company (e.g.: AOK Ernst-Reuter-Straße 117 95030 Hof Tel.: 09281 602-0)